

GRACE MILLSAPS

Experience

Owner/Director 2019 - present Algiers Point Montessori

I founded and teach at a preschool serving children ages 3 to 5. I manage all aspects of the program including enrollment, curriculum, marketing, and facilities.

Educational Material Designer 2019 - present Freelance

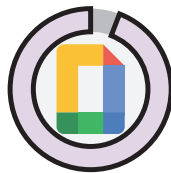
I create and sell Montessori-inspired downloadable teaching resources for preschool and early elementary-aged students.

Executive Director 2018 - 2019 Abeona House Child Discovery Center

I managed a not-for-profit childcare center with a staff of 16 and an annual revenue of \$720,000. I was the chief administrator responsible for financial management, operational planning, hiring, and staff development. I reported directly to the Board of Directors.

Preschool Teacher 2012- 2018 Multiple

I worked in a teaching team teaching two-year-olds. I held parent-teacher conferences, maintained a weekly blog, and assisted with fundraising events.



Education

Emory University
Bachelor of Arts, Anthropology
May 2009
GPA 3.9

Google UX Design Professional
Certificate
Expected November 2021

Websites

Portfolio Site
www.gracemillsaps.com

Educational Materials Store
www.teacherspayteachers.com/Store/Grace-Millsaps

Writing



Skills

Writing

Design

Research

Illustration